

# NOTICE OF INTENTION TO PRESENT

## THIS IS TO BE USED WITH ALL PETITIONS FOR EMERGENCY/SPECIAL RELIEF, MODIFICATION, CONTEMPT AND CONTINUANCE.

*As per local rules, all motions require 3 business days written notice to the opposing side (LR 206B). The intention to present should be sent or given as notice to the opposing party. The only motions that do not require 3 business days written notice are custody emergencies (which consist of immediate harm to the child and/or threat that the parent will take the child out of the jurisdiction in situations where no custody exists) for which at least 24 hour written notice is required.*

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### **LR 206B. Notice to Opposing Counsel. (eff. June 24, 2008 [38 Pa.B. 2363])**

The Court will not entertain a motion or petition in any matter unless the opposing party or his counsel has consented in writing or has received three (3) business days written notice of the intention to present the motion or petition. The motion or petition shall set forth the manner in which notice has been given, attaching a copy thereof. Counsel may present a motion or petition after oral notice only in emergency situations. *Ex parte* motions and petitions will not be entertained without prior notice unless notice is not possible.

**IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY  
PENNSYLVANIA**

\_\_\_\_\_,  
Plaintiff,  
vs. \_\_\_\_\_ No. \_\_\_\_\_  
\_\_\_\_\_,  
Defendant.

**NOTICE OF INTENTION TO PRESENT**

**TO:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(name & address of the other party)

Please take notice that I intend to present the attached Motion/ Petitions on (date) \_\_\_\_\_ at \_\_\_\_ a.m., before \_\_\_\_\_, Courtroom No. \_\_\_\_, Beaver County Courthouse, Beaver, PA. If you wish to oppose the requested relief or action, you should appear at that time and present your objections to the court.

**Date** \_\_\_\_\_  
\_\_\_\_\_  
Petitioner

**CERTIFICATION OF SERVICE**

I hereby certify that I have caused to be served a true and correct copy of the attached on the above named defendant at least 3 business days prior to the date of presenting the Motion by way of (check all that apply):

\_\_\_\_\_ regular mail  
\_\_\_\_\_ certified mail  
\_\_\_\_\_ hand delivery

\_\_\_\_\_  
Petitioner